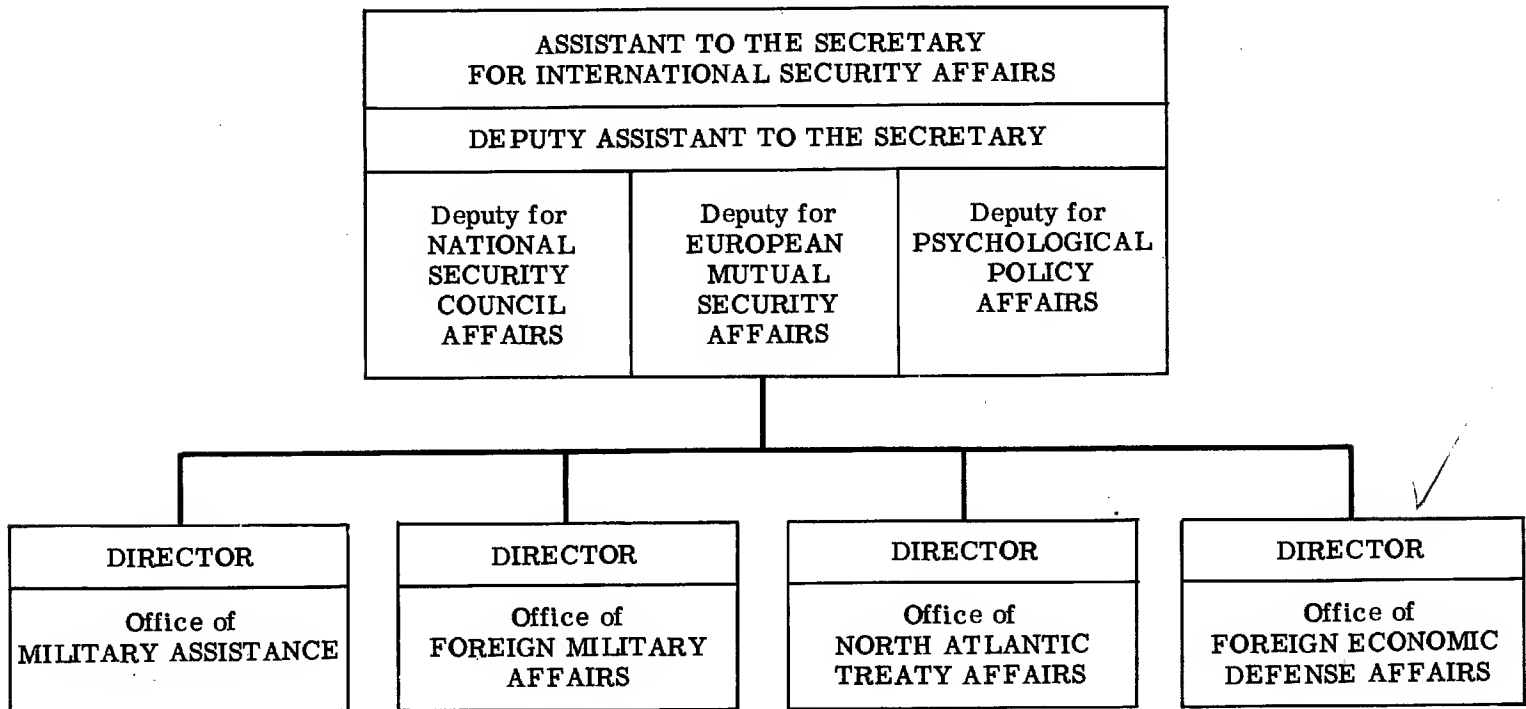


OFFICE OF THE SECRETARY OF DEFENSE

ASSISTANT TO THE SECRETARY FOR INTERNATIONAL SECURITY AFFAIRS

OSD Declassification/Release Instructions on File



NOTE: Deputy for Psychological Policy has direct access to the DoD member of PSB on matters pertaining to PSB and to the Assistant for ISA on other matters. (For DoD directive establishing Office of Psychological policy see G5132.1.

OSD Declassification/Release Instructions on File

Inclosure #1
24 June 1952

OFFICE OF MILITARY ASSISTANCE

A. Responsibility

Subject to the approval of the Assistant to the Secretary of Defense for International Security Affairs, to insure the development and implementation of the Mutual Defense Assistance Programs pursuant to the provisions of the Mutual Security Act of 1951 and any similar subsequent legislation; to coordinate matters affecting the North Atlantic Treaty Organization with ONATA.

B. Functions

1. Acts as a point of contact and coordination within OISA for all matters concerning the military end item and training programs for military assistance and as the focal point of OSD dealings in those matters with the U. S. Military Representative in Europe, other Government Agencies, the Joint Chiefs of Staff, Munitions Board, the three Services and the MAAGs.

2. Insures the development of military assistance programs and, in consonance with policies approved by the Assistant to the Secretary of Defense for ISA, approves and forwards them to the DMS for approval and budgetary action.

3. Has responsibility for offshore procurement as follows:

a. Utilizes production information developed by OFEDA in arriving at recommendations to OISA concerning the portion of military end item programs that should be procured offshore.

b. Develops, in conjunction with OFEDA and the Munitions Board, recommended changes in procurement policies and procedures required to facilitate offshore procurement under the Mutual Defense Assistance Program and initiates necessary action to obtain Department of Defense approval and implementation of these changes.

c. Insures that approved offshore procurement programs are carried out and that OISA is kept informed of progress.

d. Develops coordinated Department of Defense position for OISA on all matters primarily involving offshore procurement.

e. Makes recommendations to the Assistant to the Secretary for ISA in connection with the responsibilities described in subparagraphs a, b, c, and d above.

INCLOSURE #2

4. Insures the institution of necessary controls and timely progress reports to the end that approved military assistance programs are implemented at home and abroad and keeps the Assistant to the Secretary for International Security Affairs informed of the status of the programs.
5. Anticipates difficulties in attaining approved program goals and develops coordinated recommendations for necessary corrective action.
6. Insures the development of the program for the utilization of Iron Curtain escapees or other selected persons for incorporation into the Mutual Defense Assistance Program.
7. Insures adequate supervision of the end item use by the recipient countries and of the training of foreign military personnel in the use and maintenance of this equipment.
8. Develops plans that will insure continued maintenance and resupply to the end that equipment furnished recipient nations may be kept operational.
9. Obtains JCS recommendations on eligibility of nations for reimbursable aid and exercises coordination and general supervision of the implementation of Section 408(e) of the Mutual Defense Assistance Act of 1949 (reimbursable assistance).
10. Exercises staff supervision as provided in Department of Defense Directive 600.10-4 over the redistribution of equipment and materiel furnished by the Department of Defense under the MDA Program which becomes excess to the needs of the recipient countries.
11. Coordinates for OISA the provision of assistance to the Assistant Secretary of Defense (Legal and Legislative Affairs) in the preparation and processing of legislation involved in the Mutual Defense Assistance Program.
12. Coordinates for OISA the provision of assistance to the Assistant Secretary of Defense (Comptroller) in the preparation and processing of budget estimates and supporting data in connection with the Mutual Defense Assistance Program.
13. Prepares statements and supporting data and arranges the appearance of Department of Defense witnesses with respect to justification and presentation of the Mutual Defense Assistance Program to the Bureau of the Budget and the Congress, keeping the Assistant Secretaries (Legal and Legislative Affairs) and (Comptroller) fully informed.
14. Insures availability of timely appropriate advice and recommendations from the Joint Chiefs of Staff relative to assigned responsibilities.

15. Participates, as required, in administrative planning with Department of Defense in order to insure adequate administrative support of Department of Defense military assistance programs at home and abroad.
16. Coordinates the development and insures the implementation of a sound public relations program, both at home and abroad, designed to develop the maximum understanding, acceptance and support of the Mutual Defense Assistance Program, keeping the Public Information Office and Department of Defense fully informed.
17. Exercises general supervision of the procurement, reimbursable aid, supply, priority and allocations of military end-items, delivery, training and other related operational objectives of the Military Departments in the execution of approved military assistance programs.
18. Supervises and coordinates lend lease retransfers and recaptures when required in connection with the MDAP.
19. Coordinates procedures for export licenses and customs clearances of MDA material.
20. Develops and coordinates plans for transportation of MDA material. Coordinates procedures for the use of foreign flag vessels in MDA transportation to assure compliance with Section 409 of the Mutual Defense Assistance Act.
21. Participates in the provision of guidance to the U. S. Special Representative in Europe.
22. Makes policy recommendations in connection with assigned responsibilities to the Assistant to the Secretary for International Security Affairs.
23. Performs such other duties as may be directed by competent authority.

OFFICE OF FOREIGN MILITARY AFFAIRS

A. Responsibility

Subject to the approval of the Assistant to the Secretary for International Security Affairs, to develop and establish Department of Defense policies and programs in the politico-military field and to institute the necessary follow-up to insure the implementation of these policies and programs as approved; to coordinate matters affecting the North Atlantic Treaty Organization with ONATA.

B. Functions

1. Maintains for the information of the Assistant to the Secretary for International Security Affairs, and such other officials and agencies as he may direct, a world-wide analysis and review of the politico-military situation and makes recommendations to OISA as to courses of action required to correct current and anticipated problems.

2. Arranges, when appropriate, for the assignment of responsibility for handling of specific politico-military matters to other offices of OISA and OSD or to other agencies of the Department of Defense and establishes the necessary system of reports and controls to insure that OISA is kept advised of progress being made.

3. Develops a coordinated Department of Defense position for OISA on all matters of interest to OISA in the politico-military field.

4. Acts as a point of coordination and contact within OISA for politico-military matters and as such is the focal point of Department of Defense dealings in these matters with the Department of State and other external agencies.

5. Maintains official National Security Council files for OSD and provides OISA with such assistance on NSC matters as is required to include the supervision of the execution by Department of Defense agencies of approved NSC policies.

6. With respect to politico-military aspects of U. S. military bases on foreign territory (except for negotiations and discussions being conducted by organs of the NATO):

a. Recommends Department of Defense positions and actions on relevant problems.

b. Coordinates with the Assistant Secretary of Defense (Comptroller) on fiscal questions.

c. Coordinates with the Assistant Secretary of Defense (Legal and Legislative Affairs) on legal questions.

INCLOSURE #3

d. Coordinates with ONATA to insure that approved U. S. base requirements are, where feasible and desirable, met through arrangements effected in the NATO.

7. Exercises general responsibility respecting military participation in the United Nations and the development of Department of Defense views in connection with the preparation of U. S. Governmental positions on United Nations matters, to include the provisions of representation on joint State-Defense working groups established to assist in the coordinated development of these views.

8. Coordinates policy papers with the advice and counsel of the Assistant Secretary of Defense (Legal and Legislative Affairs) with respect to juridical status of U. S. forces in foreign countries.

9. Coordinates with the Assistant Secretary of Defense (Comptroller) with respect to the formulation of fiscal policies governing the reimbursement to Department of Defense for expenses incurred in support of United Nations operations.

10. Prepares for the Secretary of Defense biographical sketches of foreign visitors and a brief of problems that may be raised in the course of interview with these visitors; assures that a record is made of the substance of such conversations; and initiates any action required in implementation of these conversations.

11. Exercises general supervision as regards military participation in international conferences except those in connection with NATO.

12. Provides OISA with necessary staff assistance in carrying out civil affairs-military government responsibilities.

13. Exercises general supervision of OSD interest in the evolution of Germany and Japan from an occupied to a sovereign status.

14. Insures availability of timely strategic advice and recommendations from the Joint Chiefs of Staff relative to assigned responsibilities.

15. Participates, as required, in planning within the Department of Defense in order to insure adequate support of the U. S. military attache system; supervises for OSD the training programs for foreign nationals in U. S. service schools apart from training conducted by OMA under MDAP.

16. Makes policy recommendations in connection with assigned responsibilities to the Assistant to the Secretary for ISA.

17. Performs such other duties as may be directed by competent authority.

OFFICE OF NORTH ATLANTIC TREATY AFFAIRS

A. Responsibility

Subject to the approval of the Assistant to the Secretary of Defense for International Security Affairs, to develop and establish Department of Defense policies and programs in connection with those aspects of the North Atlantic Treaty Organization in which the Department of Defense has an interest and to institute the necessary follow-up to insure the implementation of these policies and programs as approved; to coordinate politico-military matters with OFMA, military assistance matters with OMA, economic defense and production matters with OFEDA.

B. Functions

1. Participates in the staff level development of Department of Defense positions relating to the policy for the NATO area.
2. Participates in the formulation in conjunction with other agencies of plans, policies and courses of action for the implementation of approved programs in support of established United States foreign policy having a bearing on the North Atlantic Treaty Organization.
3. Monitors the activities of the various North Atlantic Treaty Organization international bodies in order to keep OISA properly informed of the progress of activities in these fields.
4. Maintains cognizance at all times of actions being taken within the North Atlantic Treaty Organization in the development of defense plans for the NATO.
5. Acts as the OSD representative on departmental or interdepartmental committees relating to the North Atlantic Treaty, when appropriate.
6. Coordinates Department of Defense actions to the extent necessary to obtain and maintain full governmental support of approved policies and programs of NATO relating to defense matters.
7. Coordinates the activities of the Department of Defense in all matters involving the development and implementation of U. S. interests in NATO infrastructure and keeps OISA advised of the status of this program.
8. Acts as the point of contact within OISA for all matters concerning Department of Defense interest in the North Atlantic Treaty Affairs and as the focal point of OSD dealing in these matters with the JCS, the Joint Secretaries, and other agencies designated as executive agencies for joint service action within the North Atlantic Treaty Organization.

INCLOSURE #14

9. Provides such staff assistance as is required of OISA in the preparation and coordination of briefing matters to be used at NATO meetings.

10. Participates in the provision of guidance to the U. S. Special Representative in Europe.

11. Insures availability of timely strategic advice and recommendations from the Joint Chiefs of Staff relative to assigned responsibilities.

12. Participates, as required, in administrative planning with the Department of Defense in order to insure adequate administrative support of Department of Defense elements within the organization of U. S. Special Representative in Europe.

13. Makes policy recommendations in connection with assigned responsibilities to the Assistant to the Secretary for ISA.

14. Performs such other duties as may be directed by competent authority.

OFFICE OF FOREIGN ECONOMIC DEFENSE AFFAIRS

A. Responsibility

Subject to the approval of the Assistant to the Secretary of Defense for International Security Affairs, to develop and establish Department of Defense policies and programs concerning the defense interest in the foreign economic affairs of the U. S. Government, to monitor the carrying out of Department of Defense responsibilities in support of U. S. foreign economic defense policies, and to provide for the Department of Defense guidance and support of foreign missions charged with economic and related responsibilities, recognizing the primary responsibility of the Assistant Secretary of Defense (Comptroller) for fiscal, budgetary and related economic matters; to coordinate matters affecting the North Atlantic Treaty Organization with ONATA.

B. Functions

1. Develops, in coordination with appropriate elements of the Department of Defense, positions on defense interest in economic matters which are included in treaties of peace, conferences of chiefs of state and other international negotiations, and presents them to other governmental agencies when appropriate.

2. Develops for OISA, coordinated DOD positions on the economic and the technical assistance provisions of mutual security legislation and implementing orders and agreements, covering matters such as strategic materials, technical cooperation (Point IV program), assistance to production, tariff duties, etc.

3. Provides Department of Defense representation to inter-agency groups concerned with the development of United States positions for use in international negotiations involving economic matters, participates in their activities, presents Department of Defense positions, and upon request of the State Department, participates in such negotiations.

4. Develops Department of Defense positions on U. S. policies and programs relative to the Reciprocal Trade Agreements Program and other commercial policy matters; provides Department of Defense representation on inter-agency committees concerned with such matters; and participates in international negotiations on invitation.

5. Develops policies for Department of Defense intergovernmental economic mobilization planning, and coordinates the development and monitors the progress of supporting programs by the Munitions Board and other elements of the Department of Defense.

6. Provides Department of Defense representation on inter-agency and international committees and working groups, such as U. S. -Canada

Industrial Mobilization Planning Committee and ODM Far East Mobilization Committee, concerned with economic, including industrial, mobilization planning and with related current international economic activities having defense aspects; participates in their activities; and presents Department of Defense positions.

7. Develops or participates in the development by the Munitions Board and the military departments of reciprocal arrangements with foreign governments, under approved policies, on such matters as annual procurement programs (to be effected primarily by Department of Defense with departmental funds), interchange of munitions production data, and planning for mutual use of munitions production facilities; and establishes Department of Defense liaison with foreign governments relative to such matters.

8. Develops Department of Defense positions, in coordination with the Munitions Board, on U. S. policies and programs for (1) the determination of foreign sources of essential materials and (2) the development of actions, including provisions in mutual security legislation and implementing orders and agreements, necessary to insure the availability of such materials for U. S. and allied requirements; and represents the Department of Defense on and participates in the activities of inter-agency committees concerned with such programs. Provides interested elements of Department of Defense with pertinent economic and geographic data as to probable availability of vital foreign resources and facilities.

9. Develops Department of Defense positions on U. S. economic warfare plans; develops Department of Defense plans to implement them; represents the Department of Defense on and participates in the activities of inter-agency and international committees and groups engaged in such planning; and monitors Department of Defense support of approved plans.

10. Develops Department of Defense positions on U. S. policies and positions regarding U. S. and international controls over trade, including exports of strategic commodities to and imports from unfriendly countries.

11. Develops Department of Defense positions, in coordination with the Munitions Board, on U. S. controls over imports and exports of commodities in short supply.

12. Represents the Department of Defense or provides Department of Defense representation on inter-agency committees and working groups such as Advisory Committee on Export Policy and the Economic Defense Advisory Committee concerned with U. S. and international economic defense measures relating to international trade, and participates in their activities and in international negotiations when appropriate.

13. Furnishes guidance on the basis of economic intelligence data to Department of Defense elements engaged in activities such as control of foreign trade, security of foreign sources of strategic materials and essential ancillary facilities, and foreign economic assistance; develops or assists in the development of Department of Defense positions on U. S. policies on foreign economic intelligence requirements; and represents the Department of Defense or OSD, as appropriate, on inter-agency committees and working groups, such as the Economic Intelligence Committee of CIA, concerned with foreign economic intelligence.

14. Has responsibility for foreign defense production as follows:

a. Develops Department of Defense and U. S. policies pertaining to military production in foreign countries.

b. Coordinates activities relating to foreign military production policies and programs with the military departments and other interested offices and agencies within the Department of Defense; and effects liaison between the Department of Defense and other U. S. governmental agencies in such matters.

c. Determines what military items or categories of military items can be produced in friendly foreign countries.

d. Coordinates the development of foreign production programs to insure maximum utilization of munitions production capacity; furnishes this information to the Munitions Board, OMA and other interested agencies and obtains information regarding: (1) the impact of such programs on industrial mobilization and current military production in the U. S., and (2) the integration of such programs with those of the U. S. military departments.

e. Takes coordinated action to insure that defense support programs and other activities are directed toward furtherance of beneficial foreign defense production programs, including production in response to U. S. offshore procurement, in accordance with U. S. national policies and objectives.

f. Develops and recommends policy and procedures for the interchange, between the U. S. and foreign countries, of technical production information and assistance, and basic data relating to defense production.

15. Furnishes OMA and other Department of Defense offices or agencies with foreign defense production programs, plans and data to permit the development of related and supporting offshore procurement and grant-aid end-item programs.

16. Develops coordinated Department of Defense positions for OISA on matters involving offshore procurement policies and objectives when departmental funds are utilized.

17. Provides current guidance to the Munitions Board for use in claimancy, and priorities and allocations activities on the relative urgencies of foreign requirements and the desirability of extending priority and similar assistance to such requirements and to specific cases to facilitate their commercial procurement in the U. S.

18. Insures availability of timely strategic advice and recommendations from the Joint Chiefs of Staff relative to assigned responsibilities.

19. Participates, as required, in administrative planning within the Department of Defense in order to insure adequate administrative support of Department of Defense elements within the organization of U. S. Special Representative in Europe.

20. Participates in the provision of guidance to the U. S. Special Representative in Europe.

21. Makes policy recommendations in connection with assigned responsibilities to the Assistant to the Secretary for ISA.

22. Performs such other duties as may be directed by competent authority.